



SWARNIM
STARTUP & INNOVATION
UNIVERSITY
WHERE IDEAS COME ALIVE

Ref: SWARNIM/RO/CIRCULAR/2024/27

24.04.2024

CIRCULAR

This is to inform to all the staff members of the Swarnim Startup & Innovation University that as per the discussion in the meeting held on 18th April 2024 with all Academic Dean/Directors, All the staff members are instructed to handover their computer system to IT cell and Kindly use their own laptop.

So, all the staff members are requested to take the Data backup from their allocated Computer system and handover their allocated computer system to IT Cell with the attached Undertaking Form before 26th April 2024, Friday.

Registrar

Copy to;

1. The Vice President, Swarnim Startup & Innovation University
2. The Provost, Swarnim Startup & Innovation University
3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarnim Startup & Innovation University
4. Guard File

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Managed by : G P Jain Charitable Trust

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